

How to Use the Notice of Correction Form

In the following case, you file this 9013-1 motion:

CASH REGISTER

Debtor



represented by **TRAIN20**

US CUSTOMS HOUSE

701BROADWAY

NASHVILLE, TN 37203

11/03/2004



Motion and Notice to Avoid Lien of Unknown re:Snowmobile. If timely response is filed a hearing will be held [12/6/2004, 8:30 a.m. Courtroom 1, 701 Broadway, Nashville, TN 37203](#). **Certificate of Service mailed on 11/3/2004**. Filed by attorney10 on behalf of CASH REGISTER. **Responses due by 11/24/2004**. (dpa,) (Entered: 11/03/2004)

By clicking on the hyperlink for the document, it is clear that the document is filed in the wrong case.

IN THE UNITED STATES BANKRUPTCY COURT FOR THE MIDDLE DISTRICT

In re:

Ima Debtor

123 Notsoeasy Street

Midstate, TN 37000

SSN-~~xxx-xx~~-9876

Debtor.

Case No. 00-99999-GP3-13

DOCKETED IN INCORRECT CASE: Prepare a Notice of Correction using Paragraph 1:

NOTICE OF CORRECTION

This is notice that a mistake in the electronic filing of a document has been corrected as described below.

Motion to Avoid Lien (Docket Entry No. 25) filed on 11/3/2004 was inappropriately filed in the above-styled and numbered case. This document was refiled on 11/3/2004 in the correct case: Ima Debtor Case No. / Adversary Proceeding No. xx-xxxxx; Docket Entry No. 5.

Docket the motion correctly in the case in which it belongs using the motion to avoid lien event and attaching the 9013-1 motion, notice, etc. Docket the NOTICE OF CORRECTION in the case where the **incorrect** entry was made.

DOCKETED USING THE WRONG EVENT:

The next error in docketing this event is the description used. The filer docketed a Motion to Avoid Lien and attached a motion to incur credit. Which is correct?

- * If the event was wrong but the .pdf correct, use paragraph 2 of the Notice of Correction. **Refile** the event using the correct docket dictionary event, then docket the Notice of Correction.
- * If the .pdf was wrong but the event was correct, use paragraph 3 of the Notice of Correction. **File** an amended event with the correct .pdf attachment, then docket the Notice of Correction.

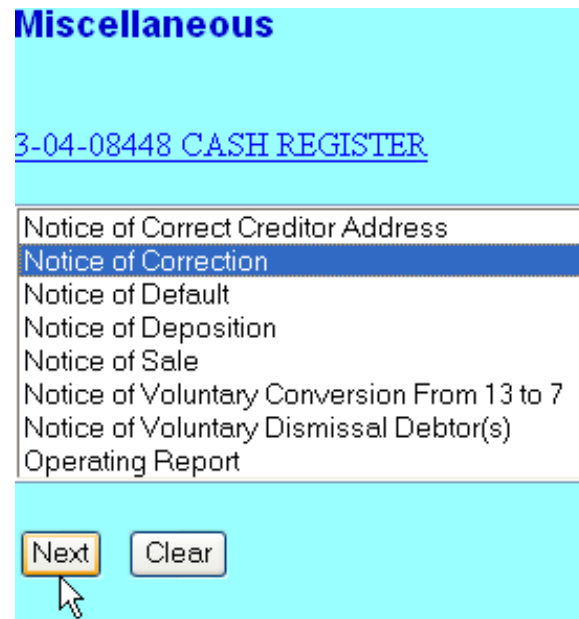
NOTE: Always docket the event correctly using the correct event in CM/ECF prior to filing the Notice of Correction identifying the mistake and the correcting entry. This leaves a “trail” for interested parties to follow.

ALSO – the attachment to the Notice of Correction Event is always the Notice of Correction form. The corrected docket event will include the correct attachment.

WARNING: If a motion is docketed using the wrong event, the Clerk’s office may be unable to docket the resulting order. To avoid delay, please correct erroneous entries as soon as possible.

To docket the Notice of Correction:

Login to CM/ECF. In Bankruptcy Events, choose Miscellaneous - Other/Notices. From the list, choose notice of correction:



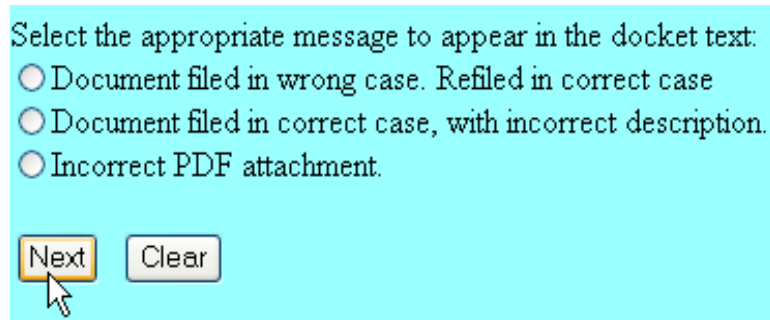
Miscellaneous

[3-04-08448 CASH REGISTER](#)

- Notice of Correct Creditor Address
- Notice of Correction**
- Notice of Default
- Notice of Deposition
- Notice of Sale
- Notice of Voluntary Conversion From 13 to 7
- Notice of Voluntary Dismissal Debtor(s)
- Operating Report

Next Clear

Select the parties and attach the .pdf of the Notice of Correction form. The program will prompt for the type of correction:



Select the appropriate message to appear in the docket text:

- ☐ Document filed in wrong case. Refiled in correct case
- ☐ Document filed in correct case, with incorrect description.
- ☐ Incorrect PDF attachment.

Next Clear

Select the Radio Button for the event and click Next.

You will want to refer this to the existing motion or document docketed incorrectly.

☒ Refer to existing event(s)?

Select the list of event types by clicking and dragging your mouse down the list.

Select the category to which your event relates.

court
creditor
misc
motion
notice
oldnibs
order
plan
trustee
utility

Select the appropriate event and click Next.

☐ 11/03/2004 24 Chapter 13 Voluntary Dismissal of Debtor(s) Signed on 11/3/2004.. (ldpa,)

☒ 11/03/2004 25 Motion and Notice to Avoid Lien of Unknown re:Snowmobile. If timely response is filed a hearing will be held 12/6/2004, 8:30 a.m. Courtroom 1, 701 Broadway, Nashville, TN 37203. Certificate of Service mailed on 11/3/2004. Filed by attorney10 on behalf of CASH REGISTER. Responses due by 11/24/2004. (ldpa,)

The docket text will display. You may add to the text box, if needed. When ready to submit, press Next.

Docket Text: Modify as Appropriate.

Notice of Correction Corrective Action taken is as follows Document was inappropriately filed in the above-styled and numbered case. This document was refiled in the correct case.. (related document(s): [25] Motion and Notice to Avoid Lien of Unknown re:Snowmobile. If timely response is filed a hearing will be held 12/6/2004, 8:30 a.m. Courtroom 1, 701 Broadway, Nashville, TN 37203. filed by Debtor CASH REGISTER) Filed by attorney10 on behalf of CASH REGISTER . (RE: related document(s)[25] Motion and Notice to Avoid Lien,). (ldpa,)

The final docket text will appear. Press Next to commit the transaction. A Notice of Electronic Filing will display.